

2011-2012 Parent-Student Handbook

Rochester STEM Academy

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<https://sites.google.com/site/rochesterstemacademy/>

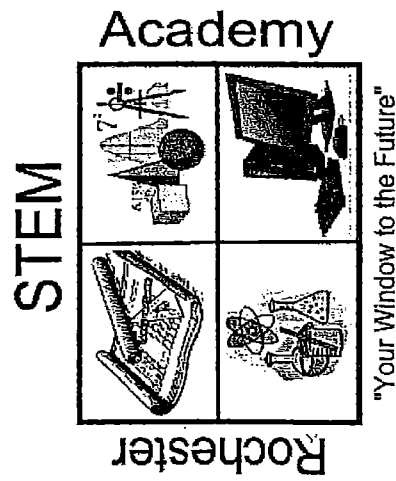
Building Hours: 7:30 am-5:00 pm
School Hours: 8:00 am-3:15pm

STEM VISION

Rochester STEM Academy will embed STEM immersion into all aspects of its programming, culture and operations to support students from lower-income families becoming confident and skilled in STEM-related higher educational and employment opportunities.

STEM MISSION

The mission of Rochester STEM Academy is to provide a highly supportive learning environment for minority, immigrant and other educationally at-risk students currently underserved in traditional area high schools and greatly underrepresented in Rochester's STEM (Science, Technology, Engineering and Mathematics) industries through a challenging program that emphasizes creativity, accountability, ongoing assessments, college preparation and high academic achievement.



"Your Window to the Future"

Dear Rochester STEM Academy Families:

Welcome to our Rochester STEM Academy community. We look forward to an exciting and productive 2011-2012 school year.

The purpose of this handout is to keep you informed about school policies, events, procedures and personnel. It is continually being updated and we invite your suggestions about things to add in the future to help students and parents feel more a part of our school community.

Parents and teachers are important partners in the education process. We hope that this handbook, along with regular updates, conferences, and parent meetings will help you stay connected with your child's experience here at Rochester STEM Academy. We also invite you to visit the school often and become involved directly in any way that you feel comfortable. There are many opportunities for parent involvement, at home and at school. Your modeling, shaping, communicating and facilitating can make the difference between a mediocre and highly successful school experience.

Let us know how we can help you stay connected and involved.

Most sincerely,

Katie Cannons-Director

PHILOSOPHIES OF LEARNING AND TEACHING

Rochester STEM Academy believes that long term success is built on a foundation of high expectations and respect for all students, teachers, staff, and family. Students, staff, and parents work together to create a safe and caring environment produce success for all.

Program Features

The education program at Rochester STEM Academy will incorporate the following features:

- A curriculum that is based upon the Minnesota State Standards.
- A curriculum that is designed from a multicultural perspective, which reflects the cultures of the community of learners.
- Strong parental involvement and frequent communication.
- Utilization of professionals and scientists for both curriculum design and instruction.
- A strong career awareness component integrated throughout the curriculum.
- Active exploratory and experiential learning opportunities.
- Technology integrated throughout the curriculum.
- Service learning opportunities.
- Physical education focused on cooperation rather than competition.
- Business and other community organization interaction.
- Ongoing assessment of student progress based upon performance in meaningful application of knowledge and skills as well as standardized performance measures.

Instructional Methods

- The teacher acts as facilitator, coordinator, motivator, and learner, helping the students arrive at answers, interceding when necessary and fostering student initiatives when not directly engaging in instruction.
- Experiential learning takes place through a variety of project activities that are designed to explore a content area via a specific theme.
- The diversity of the classrooms and the learning groups are reflected in a multicultural curriculum.
- Projects will be designed to utilize and develop the multiple intelligences of every learner.
- Each cooperative learning group will have access to technology to complete research and project work.

Graduation

Rochester STEM Academy graduates will earn a diploma by meeting the requirements as specified below:

- Demonstration of high level of proficiency of English and Math Skills.*
- A minimum of 24 state standards-based course credits (or equivalent).
- Successful completion of the Minnesota Comprehensive Assessment II/Graduation-Required Assessments for Diploma (MCA-II/GRAD) state tests for 9th grade students after 2006-07

- Passing the Basic Skills Test(BST) Math, Reading, and Writing 9th grade students prior to 2004-05

Homework Policy

- Homework is a necessary and integral part of the learning process. Therefore, it is expected that every student will receive homework assignments. It is important that your student have a “study space” at home.

• **Minnesota State Standards.** The State of Minnesota has established a set of standards in each subject area that each student is to master before a high school diploma is awarded. At the Rochester STEM Academy, student grades will reflect their mastery of the particular standards around which the course is designed.

- A student’s individual progress will be assessed by the teacher(s) with student input.
- Continuous assessment of the student’s progress will be built around a foundation of state content standards and school scope and sequence in each subject area.
- A report card will be sent home at the end of each quarter. Parent/teacher conferences are held at the end of the first and third quarters. Midterm progress reports will be sent home the 5th week of each quarter in most subject areas.

Grading Policy

Grading and assessment are ways of communicating to students and parents about a student’s progress. The types of assessment/evaluation used at Rochester STEM Academy are as follows:

Classroom assignments.

- Given throughout the quarter in class
 - Checklist of components and expectations available at the beginning of project
 - Scoring rubric available at the beginning and during the project explaining criteria upon which assignment will be assessed/ graded
- Conferences. Parent/teacher conferences are scheduled two times during the school year at Rochester STEM Academy. After the 1st and 3rd quarters, teachers and parents meet to discuss progress and set goals for the year for students. Parents, students, or teachers can initiate additional conferences at any time during the year to review progress, discuss concerns, or celebrate successes.*

Rochester STEM Academy grades students on the state standards set forth for each course. A student’s letter grade should reflect their understanding of the standards taught during that grading period.

Incompletes—a student is given an “I” grade due to incomplete work. This may be for a variety of reasons, such as prolonged illness, transfer from another school near the end of a grading period, job/family commitments, etc. Incomplete work must be completed within two weeks of the end of the grading period, or the grade will automatically be changed to an “F”.

No Credit—a student will be issued an “NC” if their enrollment was late in the grading period, or if they have reenrolled after a prolonged absence, or if they have exceeded the 5 unexcused absences allowed per grading period.

Testing

Classroom. Most assessments of student progress are done in the classroom and assist the student, teacher, and parent in determining whether standards are being met. These informal assessments might be in the form of a performance or product or may look like the more traditional quiz or test. Results of these assessments guide the teacher in designing instructional experiences that meet students' needs.

Grading Scale Letter Grade	From	To	Grade Point Value
A	94%	100%	4.00
A-	90%	93%	3.67
B+	87%	89%	3.33
B	84%	86%	3.00
B-	80%	83%	2.67
C+	77%	79%	2.33
C	74%	76%	2.00
C-	70%	73%	1.67
D+	67%	69%	1.33
D	64%	66%	1.00
D-	60%	63%	.67

Example: A student who earns a grade of B+ in Social Studies has demonstrated that she has mastered 87-89% of the standard.

Minnesota Comprehensive Assessments. Rochester STEM Academy will take the state tests in March. Results will be shared with parents and students and school results will be published. **Basic Skills Tests are now imbedded in the MCA assessments.**

Measures of Academic Progress (MAP) Test. The Northwest Evaluation Association's (NWEA) computerized Measures of Academic Progress (MAP) provides teachers, students, and parents with an accurate assessment of student progress in mastering the basic skills. All students will complete a series of MAP tests in the fall and again in the spring of each school year.

English Language Learner Students who have a home language other than English or who have learned English outside of the United States may be identified to take the **Test of Emerging Academic English (ACCESS)** test. They measure how well students in grades K-12 are making progress in English reading, writing, speaking, and listening.

The Mathematics Test for English Language Learners (MTELL)

The MTELL is a new series of online assessments that will serve as a bridge to the Math MCA-II for qualifying English language learners in grades 3-8 and 11. The items are written with a reduced language load so ELLs can better demonstrate what they know and can do to meet grade-level math standards.

ROCHESTER STEM ACADEMY AFTERSCHOOL OPTIONS

After school Academic learning opportunities will be arranged once our school community is well established and all student needs have been assessed to determine the level of programming needed.

Health Services

A school public health nurse serves students and staff on campus one day a week and is available for consultation.

Family Involvement

There are many ways in which you can be involved at Rochester STEM Academy. Sign up for volunteer opportunities. Save BOX TOPS for EDUCATION and MILK CAPS to help pay for equipment and supplies. Provide school supplies and a quiet place at home for homework.

Opportunities for volunteering include:

- Mentoring or one-on-one assistance with individual students
- Sharing your expertise or career with a class
- Chairing or coordinating a fundraiser or other activity/event
- Assisting teachers or staff with specific projects
- Donating items

Our newsletter publishes current needs and an updated calendar for upcoming events.

Food Services

Our school breakfast/lunch program is run by To Be Determined, breakfast costs \$1.51, reduced price breakfast is free, lunch costs \$2.91, and reduced price lunch is \$0.40. Adult lunch prices are \$3.20. After school snacks for students participating in after school programs are free.

If you now receive food stamps, AFDC, MFIP, or FDPIR for your child, your child can receive free meals. If your total household income is the same or less than the amounts on the Income Chart on the Application for Educational Benefits, your child may receive free or reduced price meals.

Payment for meals must be made in advance either with cash or by check. Meals cannot be "charged." Make checks payable to Rochester STEM Academy and include your child's first and last name and house on the memo line. Please keep a record of your payments so that your child will always be assured of receiving a meal.

English Language Learners

Students at Rochester STEM Academy who come with a primary language other than English receive extra help with basic reading and writing skills as well as with regular classroom assignments. This help is given, as often as possible, in the context of the regular classroom. At times, however, it is necessary for some students to receive help in small groups or individually.

Special Education

In order for all of our students to benefit from our experiential, collaborative instruction model, Rochester STEM Academy is in the process of developing and implementing an inclusionary special education program. In this model, students with IEPs spend the majority of their time receiving support in the regular

classroom. Occasionally they may work alone or in a small, flexible groups with a special education teacher, educational assistant, or the classroom teacher to successfully complete classroom assignments. Special education teachers and support staff team with regular education classroom teachers to plan instruction in the regular classroom that accommodates the needs of special education students. During our application process, our special education staff members are willing to meet with parents and teachers of applying students with IEPs to determine how to best meet their needs.

Family Responsibilities.

We believe that parents are the primary teachers of their children. Discipline should not be confused with punishment. The goal of discipline is to create self-disciplined individuals, with mature attitudes and socially acceptable standards of conduct. However, certain acts of improper behavior will not be tolerated.

We are committed to making our school a safe learning environment which embraces all students and families. High expectations are set for students' behavior. Conflict resolution and problem solving skills are taught throughout the school day. Individual and cultural respect is modeled in a climate that affirms the dignity and respect of all persons.

Attendance

Arrival time. Students should not arrive at school before 7:30 a.m.

Closed campus. The Rochester STEM Academy campus is closed. Under no circumstances may any student leave school property after arriving without parent/guardian permission and signing out in the office.

Student Attendance is required.

Upon return to school, it is the student's responsibility to request homework assignments from each teacher.

For a quarter*:

- **5 unexcused absences in any one class will result in No Credit for the quarter**
- **3 unexcused tardies equal one unexcused absence**
- **Being tardy more than 5 minutes to class equals one unexcused absence**
- **Seven unexcused absences or a total of 15 absences in a year will result in a report to county officials for truancy proceedings**

Reporting absences. When your student is absent from school, please call the school at 507-281-2381 before 8:30 a.m. with the reason for the absence. The telephone call eliminates the need to send a note when your student returns to school. When the parent/guardian does not call the school, the school will attempt to reach someone at home or at work. If there is no phone contact, the student must bring a note in order for the absence to be excused.

Appointments/late arrivals/release procedures. All students arriving late must sign in at the front office. If the tardy results in 5 minutes or more of missed class time, the tardy results in an absence. If the student arrives at school late due to an appointment, he or she must present a note in the office. If your student is to leave school during the day, we ask that you send a note to the front office explaining the reason and the time the student needs to leave. The student must present the note to the office in the morning when arriving at school to receive a pass to be excused at the appropriate time.

*Exceptions for health reasons will be considered on an individual basis

Minnesota Statutes section 260C.007, subdivision 19, defines "habitual truant" as a child under the age of 19 years who is absent from school without lawful excuse for seven school days or 1 or more class periods on 7 school days in secondary school.

Minnesota Statutes section 626.556, subdivision 2(c), states: "Neglect is failure by a person responsible for a child's care to ensure that a child is educated in accordance with state law as defined in Sections 120A.22 and 260C.163, Subdivision 11."

Minnesota Statutes section 260C.163, subdivision 11, states: "A child's absence from school is presumed to be due to the parents, guardian's, or custodian's failure to comply with compulsory instruction laws For students 12 to 18 years old, he/she is responsible for his/her own attendance and unexcused absences/truancies can be referred to the county attorney's office and the juvenile court system."

When to stay home. The following information is intended to help parents/ guardians decide when to keep children home from school:

- If your student has a temperature of 100 degrees or more, he or she should stay home for 24 hours after the temperature returns to normal.
- If your student has vomited or had diarrhea, he or she should stay home until 24 hours after the episode.
- If your student has had a rash that may be disease-related or the cause is unknown, check with the family health care provider before sending your student back to school.
- If your child is absent due to illness, it is important that you call the school daily to report the illness.
- If your child becomes ill at school, the office will notify the parent/ guardian or the next person on the emergency form. Parents/ guardians will be notified if their student has a temperature over 100 degrees, has vomited or has diarrhea, or has any other symptoms or health concerns.

Change of Address/Phone Number

Parents/guardians should notify the school office as soon as possible concerning changes in home/work phone numbers and/or address.

Chemical Use/Possession (see Disciplinary Infractions & Consequences)

School Rochester STEM Academy will not allow the use, possession, or distribution of drugs or alcohol by students. This prohibition is effective in school buildings, vehicles, and school-contracted vehicles, on school property, and at school activities.

"Use" is defined as drinking, sniffing, smoking, chewing, swallowing, injecting, or otherwise absorbing into the body such illegal or mood-altering substances. Look-alikes are not permitted on school property or at school events. Possessions of illegal materials will be referred to the proper authorities

Clothing (see Disciplinary Infractions & Consequences)

Students are expected to be clean, neat, and dressed appropriately for the school day. Articles of clothing or words/symbols on personal property that are inappropriate or that cause disruption will not be allowed.

Examples that are inappropriate include:

- Sexually suggestive obscene and/or profane language, slogans, emblems or pictures.
- Gang symbols and/or emblems, worn in a manner to identify gang membership.
- Sexually provocative or immodest clothing, words, or symbols (including bare midriff, exposed shoulders, undergarments showing, arm pits showing, etc.)
- Over-sized or tight fitting clothes are not permitted.
- Racially or ethnically insensitive slang or symbols.
- Words or symbols that advertise products or actions which are illegal or harmful for students will not be permitted.

Outerwear coats and hats and other headwear are not to be worn during the school day because of health and safety reasons. Students may wear sweaters or sweatshirts in school to keep warm.

Electronic Devices

Cell phones, personal computers, radios (including headsets), CD players, ipods, tape recorders, and other electronic devices are not allowed during school hours. Pagers, beepers, laser pointers, and cell phones are not permitted on school property and will be confiscated. The first time they will be returned to a parent or guardian additional infractions will result in the item being donated to a homeless shelter.

False Alarms

Reporting or setting a false alarm or making a false 911 emergency phone call is a crime. The 911 calls are traceable within our building. The police department will be called. These behaviors may result in suspension, expulsion, and/or referral to an alternative educational setting.

Food and Beverages

No food and beverages are allowed to be brought from home. No gum Chewing is allowed. Individual teachers may allow water bottles in class.

Halls

Injury can result when students run, push, shove, play fight, or trip other students in the halls or on the stairs. Students must walk and avoid others. They must keep hands and feet to themselves.

Harassment

Rochester STEM Academy maintains a firm policy prohibiting all forms of discrimination. Religious, racial, or sexual harassment or violence against students or employees is discrimination. All persons are to be treated with respect and dignity. Sexual violence, sexual advances, or other forms of religious, racial, or sexual harassment by any pupil, teacher, administrator, or other school personnel, which creates an intimidating, hostile, or offensive environment will not be tolerated under any circumstances.

Harassment means behavior, words, or put downs of a sexual, religious, or racial nature which

- pressure or intimidate you
- make you feel uncomfortable
- affect you in a negative way

Some examples of harassment (in any language) are:

- telling offensive jokes/stories
- making degrading gestures and comments
- displaying pornographic or sexually explicit materials
- calling someone derogatory names/put downs
- pressuring someone to do something which he/she is not comfortable doing
- inappropriate or offensive touching

Everyone has a right to feel safe and respected. School officials must investigate and take timely and appropriate corrective action in sexual, religious, and racial harassment cases.

Lost and Found

A lost and found is located in the office. Students should report both lost and found items immediately.

Medication

Rochester STEM Academy follows these guidelines for the administration of medication:

- Prescription medication may be given at school. Medications must come in the original container correctly labeled by the pharmacist or doctor. The pharmacist will give you two prescription bottles upon request. Medication authorization forms are available in the office.
- If medication is to be given no more than three times daily, please arrange to give it at home (before school, after school, and before bedtime) unless specifically indicated otherwise by the physician.
- Over-the-counter medication, including pain relievers such as aspirin, may be given when accompanied by a note from the parent/ guardian. Over-the-counter medication must be in the original container with printed instructions on the box or bottle.

Records

Student records are kept in locked file drawers at school. Access to private data in student records is limited to:

- Staff members who have educational responsibility for the individual student
- Administrative and clerical staff whose work assignments require access.
- Parent/legal guardian of minors

Copies of records will be sent to the new school of withdrawing or graduating students at receipt of a written request from the new school.

Searches

For reasons of health, safety, or suspected criminal activity, students may be asked to empty pockets, purses/bags, or remove shoes and socks. Searches may be conducted of backpacks and lockers by the Director or authorized staff.

Signs, Posters, Literature

Any sign or poster that is to be displayed or literature to be distributed in the school building or on school grounds requires the prior approval of administration. Public school buildings may not be used to promote the interests of any commercial or non-school agency.

Skateboards/In-Line Skates/Sneaker Skates

Skateboards, in-line skates, and sneaker skates may not be used in the building or on school grounds.

Technology Use

Computers, the Internet, and digital production equipment offer exciting learning opportunities for Rochester STEM Academy students. They also raise new issues concerning appropriate student behavior. In order to assure that students use technology in a safe, meaningful way, we require that **all** Rochester STEM Academy technology users follow these guidelines. Students will not have access to technology equipment until the Technology Use Agreement form has been **signed** and **returned** to each student's homeroom teacher.

Respect others, yourself, and equipment. This means . . .

- Use computers and other technology equipment in a gentle, respectful, and responsible way.
- Immediately report any damaged equipment to your supervising teacher.

- Use only your own network login name and password. Keep it private.
- Always use courteous and appropriate language.

Act in a safe manner. This means . . .

- Keep all personal information private. Never share your own or anybody else's last name, address, or telephone number.
- You may use only your first name and the name and location of the school when sharing information on the Internet.
- Visit appropriate and approved web sites only. A staff member will supervise all student Internet use.

Learning comes first. This means . . .

- Computers and other technological equipment are learning tools. Use will be for legal, ethical, and educational purposes.
- Staff will decide when Internet use is appropriate. Recreational or unapproved Internet use is not allowed.
- Downloading music is not allowed. It takes too much of the internet band width
- Personal email accounts and chat rooms can be used for instructional use only. Access to these kinds of resources must be pre-approved by the supervising teacher.

The use of technology resources and the Internet is a privilege, not a right. Inappropriate use may result in the loss of the privilege.

Telephone Calls

Office telephones are for business only. They should not be for personal calls except in cases of emergency and then only with consent of someone in the office. Students will not be excused from class to answer the telephone except in an emergency.

Trespassing

Presence at any school location without permission from the staff of that school is trespassing. Admitting others through a locked or secured door without permission of school personnel is against school policy. Trespassing will be dealt with by the administration and/or police.

Visitors

Parents/guardians are always welcome at Rochester STEM Academy. Parents/guardians and all visitors must sign in at the main office when entering the building. School-age visitors need to be accompanied by an adult. Student friends may visit only by pre-arranging with the director. School tours are available for new families.

Weather/School Closing

Rochester STEM Academy will follow the decision of Rochester Public Schools in the event of closings, late starts or early dismissals.

Lockers

Each student will be assigned a locker. Coats and backpacks are to be stored in the locker. No coats or backpacks will be permitted in the classroom. No locks will be permitted on the lockers. Students are urged not to bring expensive items to school; personal items are not covered by school insurance. Students should keep their lock combinations to themselves. Students are responsible for the contents as well as keeping it clean inside and out.

It is the policy of the state of Minnesota that school lockers are the property of the school district. School authorities may inspect the interior of lockers for any reason, at any time, without notice, without student consent, and without a search warrant.

Safe, Violence-Free Schools

Rochester STEM Academy has taken a hard line on aggressive behavior and on the possession or use of weapons or look-alike weapons. Rochester STEM Academy may move for an expulsion if a student is involved with a dangerous weapon.

Furthermore, we request that if a student has knowledge of a dangerous object, or a harmful, threatening, suspicious or frightening situation, that the student should report it to an adult immediately. We are all responsible for a safe, violence-free school.

We are sure that parents share the staff expectation of appropriate student behavior. The school is a public place and all the legal and common sense rules of public behavior apply on school property. An orderly atmosphere promotes learning. A safe, violence free school promotes security and learning.

Consequences

Students are encouraged to develop self control. It is our philosophy that the consequences and corrective action taken be appropriate, fair, and result in ending the behavior. Parent/guardian involvement encourages appropriate behavior. Discipline consequences may be given by a staff member or, for more serious offenses, by the administration. Parents may not be contacted for each infraction, but will be notified for in-school suspension/study (ISS) or out-of-school suspension (OSS). Parents, check with your child regularly about his or her behavior.

Consequences may include, but are not limited to, referral to the “take a break” room, meeting with teacher/director, loss of school privileges, parent conference with school staff, modified school program, referral to school support services, referral to legal system, restitution, removal from class, ISS, OSS, exclusion, or expulsion. Unless otherwise stated, the normal progression of consequences includes ISS and OSS. This may vary due to severity and frequency of offense.

ISS is a highly structured and supervised room for students to study during the day with limited privileges. OSS means the student is not to be on school property during the suspension. A parent conference will be required before re-admittance to school.

Bus Safety

The safety and comfort of all students is of primary importance. Students must ride their assigned buses and get off the bus at their assigned stops. No student is to ride any other bus or get off on any other stop. Do not try to arrange to go home with another student on his or her bus. It is not allowed.

The State of Minnesota has laws about bus behavior that emphasize student safety, respect, and student responsibility. These rules will be enforced.

- Each district’s transportation department supervises its own drivers.
- It is our family/school responsibility to monitor and correct any problems that occur on the bus.
- If concerns arise, please contact the school office.

Student transportation guidelines:

- Take a seat promptly — move to window seat when possible.
- Remain seated while on the bus.
- Keep aisles clear of legs, instruments other objects.
- Talk quietly so that you do not bother others or distract the bus driver.
- Do not tamper with safety or bus equipment.
- Follow instructions of the driver.

- Get to your bus stop 5 minutes before your scheduled pick up time.
- The school bus driver will not wait for late students.

Unacceptable behaviors for bus safety:

- Damaging bus property
- Abusive language
- Injury to others
- Unsafe behavior
- Excessive noise
- Disobeying the driver
- Use/possession of weapon or look-alike device
- Use/possession of tobacco or chemicals
- Throwing objects inside or out of the bus.

Any student who jeopardizes the safety and comfort of other students can lose the privilege of school bus transportation.

A building administrator may set up a conference with the student or parents. Parents may be notified by phone, in person, or in writing. A pattern of minor infractions or a single major infraction of the rules will result in suspension of bus-riding privileges. Other school consequences may also apply. It is essential to enforce the rules to ensure your child's safety and comfort.

While waiting for the school bus, students are expected to:

- Stay back from the curb so you will not distract passing motorists or accidentally slip and fall into the street.
- Wait for directions from the bus driver before crossing the street, then cross 10 feet in front of the bus.
- Wait for the bus to come to a complete stop before approaching the bus.
- Never chase or run beside a moving bus; such actions(s) will result in a one-week suspension of bus riding privileges.
- Take a seat promptly and stay seated while the bus is in motion.

On the school bus:

Follow the directions of the driver or safety assistant promptly and courteously.

- Keep personal belongings on your lap, not under the seat or in the aisle.
- Carry books and loose papers in book bags or backpacks.
- Leave all toys at home.

Bus safety rules:

- Do not bring any sharp objects on the school bus.
- Opening/closing/adjusting of windows will only be done with permission of the bus driver; do not extend or throw any objects out of the window.
- Emergency equipment including two-way radios, first aid kits, reflectors, and emergency doors are for emergency use only; tampering with any of these devices will result in the suspension of bus riding privileges.
- Fighting, spitting, teasing, wrestling, throwing objects or littering will not be tolerated.
- Respect the personal property of other students.
- Keep noise level down, screaming, shouting or the play of boom boxes is prohibited.
- Students are responsible for vandalism and will be responsible for restitution to the school district.

Students may:

- Talk with a friend sharing the same seat
- Read a book
- Study
- Write a note, list, letter or do homework
- Draw

Parents/guardians should learn the name of the bus driver and the bus number in case there is the need to help the child locate an item left on the bus.