

Rochester STEM Academy  
 District #4204  
**BOARD MEETING MINUTES**  
 Wednesday, March 29, 2017 5:00 p.m.  
 Rochester STEM Academy 415 16<sup>th</sup> St. SW, Rochester, MN

**Call to order:** Mohamoud Hamud called the meeting to order at 5:30p.m.

**Board Members Present:** Zach Jones, Mohamoud Hamud, Mohamed Abdalla, Abdulkadir Abdalla, Ayan Mumin

**Absent:**

**Others present:** Bryan Rossi, and Robert Procaccini

***Vision***

*A community focused school providing a rigorous STEM education.*

***Mission***

*The mission of Rochester STEM Academy is to provide a highly supportive learning environment for minority, immigrant, and other students currently underserved in traditional area high schools and greatly underrepresented in Rochester’s STEM (Science, Technology, Engineering, and Mathematics) industries through a challenging program that emphasizes creativity, accountability, ongoing assessments, college-preparation, and high academic achievement.*

**Approval of the agenda and minutes:**

<b>Motion:</b> To review and approve the agenda, and the minutes from January 18, 2017			
<b>Made by:</b> Mohamoud Hamud		<b>Seconded by:</b> Abdulkadir Abdalla	
<b>Discussion:</b>			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b>
<b>Decision:</b> Motion carries unanimously			

**Business:**

<b>Motion:</b> To approve financials from January and February, 2017.			
<b>Made by:</b> Abdulkadir Abdalla		<b>Seconded by:</b> Mohamed Abdalla	
<b>Discussion:</b>			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b>
<b>Decision:</b> Motion carries unanimously			

<b>Motion:</b> To review and approve FY2017 budget updates and revisions.			
<b>Made by:</b> Abdulkadir Abdalla		<b>Seconded by:</b> Mohamed Abdalla	
<b>Discussion:</b> The budget looks good and Rochester STEM Academy should be putting money into the fund balance this.			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b>
<b>Decision:</b> Motion carries unanimously			

<b>Motion:</b> To review and approve the budget for FY2018			
<b>Made by:</b> Abdulkadir Abdalla		<b>Seconded by:</b> Mohamed Abdalla	
<b>Discussion:</b> The FY2018 budget was budgeted with 105 ADM. The board believes this is a conservative budget, and there is a good chance the ADM for FY2018 will be higher than 105 ADM.			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b>
<b>Decision:</b> Motion carries unanimously			

<b>Motion:</b> To approve the director's report.			
<b>Made by:</b> Zach Jones		<b>Seconded by:</b> Abdulkadir Abdalla	
<b>Discussion</b>			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b>
<b>Decision:</b> Motion carries unanimously			

<b>Motion:</b> To approve DIECI agreement and Robert Procaccini's 3 year contract.			
<b>Made by:</b> Zach Jones		<b>Seconded by:</b> Abdulkadir Abdalla	
<b>Discussion:</b> Robert Procaccini has done a great job for Rochester STEM Academy and Robert's contract also saves Rochester STEM Academy money.			
<b>Vote:</b>	<b>Yea:</b> 5	<b>Nay:</b> 0	<b>Abstain:</b>
<b>Decision:</b> Motion carries unanimously			

**Other business:**

1. Board Development, Recruitment, and Training
2. Building Space or lease negotiations for 2017-2018
3. Succession Plan for Dr. Rossi (June 2018)
4. Board Elections – Terms expire for Hamud, Jones, and Mumin
  - a. Abdulkadir Abdalla, Bryan rossi, and Mohamed Abdalla will be in charge of board elections.
5. Auditor Bids
  - a. The board will take a look at different auditor bids and see if any changes will be made.

**Comments from Community Members:**

**Meeting Adjourned:** 6:30p.m.

**Next Meeting:** Wednesday, May 17<sup>th</sup>, at 5:00 pm

Respectfully submitted by Zach Jones, Vice Chair and Secretary