

**Rochester STEM Academy
Personnel Committee
AGENDA
Thursday, Mar. 15th, 2011
1:00p.m.
Kahler Hotel Lobby**

Members Present: Jill Leet-Otley, Mohamoud Hamud, Abdulkadir Abdalla, Sarah Stodola

Members Excused:

Guest(s): Jeanne Parker

<u>AGENDA ITEM/TIME</u>	<u>SUMMARY OF DISCUSSION</u>	<u>ACTION/DECISION/ COMMUNICATION</u>	<u>PERSON(S) RESPONSIBLE/DATE DUE</u>
1. Welcome Jeanne!			
2. Jill's Updates (5 min) -Jonathan -Sarah			
3. Community recruiter search update (8 min) -update on the two gentleman identified for the position at the previous meeting -update on communication with The Diversity Council and the Intercultural Mutual Assistance Association -other discussion regarding these positions/next steps			
4. Marketing/Recruitment position (15 min) -review notes about the candidates interviewed -determine next steps			
5. Website Designer position (5 min) -review notes about the candidates interviewed			

-determine next steps			
6. Discussion of Financial accounting firm choice (20 min) -review proposals			
7. Discussion: (5 min) -What are the next roles we intend to fill? -Nation wide director search?			
8. Other thoughts? Next Meeting? (5 min)			