

Rochester Science Technology Engineering and Math Academy (RSA)
Cannon Falls Country Kitchen
No current building address
Board Meeting Minutes, January 21, 2011

CALL TO ORDER: Jill Leet-Otley 5:13 PM

ROLL CALL: Members present: Farhan Hussein, Jill Leet-Otley, Katie Cannons, Mohamoud Hamud, Louise Covert
Missing: None **Guests:** Johnathan Krown, Abdulkadir Abdalla, Kenneth Alexander, Mu'ath Muqtasid, Sarah Stodola, Abdelhakim Saeed

APPROVAL OF MEETING AGENDA:

After a review of the agenda a motion was made by Farhan Hussein and seconded by Jill Leet-Otley to approve. All were in favor. Motion to approve was carried.

APPROVAL OF LAST MONTHS MEETING MINUTES:

After a review of the December minutes a motion was made by Farhan Hussein and seconded by Jill Leet-Otley to approve. All were in favor. Motion to approve was carried.

New Business:

Update on Federal Grant:

Jonathan Krown gave us an update on the federal grant. Of the 25 schools that began this process we are one of two that have been awarded a federal grant for start-up costs. The grant award in the amount of \$180,000.00 should be available in the next two weeks. We are waiting for the OGAN (paperwork from MDE that give us an official start date for spending funds). The grant funds will be available for use until July 31, 2011. There may also be additional funds available at the end of this grant period. We are continuing to look into the possibility of applying for funds through the Walton Foundation in October of 2011.

The federal grant dollars will allow us to begin hiring the coordinators, managers and consultants needed to move forward. It will also allow us to begin buying the necessary supplies and equipment needed.

These are the positions we will be advertising for:

- Start-up coordinator and Grant Manager
- Curriculum/Accountability Consultant
- Strategic Planning and Management Assistance Service Consultant
- Partnership Coordinator
- Attorney
- Board Liability Insurance (Temporary)
- School Director
- School Business/Finance Accounting
- Web page design

Addition of New Board Members:

After some discussion, Farhan made a motion to elect Mu'ath Muqtasid and Kenneth Alexander to the board. Jill seconded the motion. All were in favor. The motion carried.

Committee Assignments:

Personnel Committee: Jill Leet-Otley (Chair), Abdulkadir Abdalla, Sarah Stodola, Jonathan Krown, Mohamud Hamud, Farhan

Facilities Committee: Ken Alexander (Chair), Katie Cannons, Mohamoud Hamud, Sarah Stodola

Policy Committee: Mu'ath Muqtasid (Chair), Abdelhakim Saeed, Farhan Hussein, Ken Alexander

Finance Committee: Farhan Hussein(Chair), Sarah Stodola, Louise Covert

A motion to approve the committee assignments was made by Farhan Hussein and seconded by Mu'ath Muqtasid. All were in favor. The motion carried.

After some discussion a motion was made by Abdulkadir Abdalla and seconded by Katie Cannons to elect Mohamoud Hamud as Vice Board Chair and to assume the duties of Jill Leet-Otley in the event that she needs to be absent from a meeting. All were in favor. The motion carried.

Date and time of next meeting: February 4th, 2011, 5:30 pm Place: TBA

Farhan Hussein made a motion to adjourn the meeting at 6:55 p.m. Ken Alexander seconded the motion. All were in favor. Motion carried.