

**ROCHESTER STEM ACADEMY District #4204 BOARD MEETING**  
**WEDNESDAY September 16, 2015 5 PM**  
**415 16<sup>th</sup> Street SW, Rochester, MN**

***Vision***

*Rochester STEM Academy will embed STEM immersion into all aspects of its programming, culture, and operations to support students from lower-income families becoming confident and skilled in STEM-related higher educational and employment opportunities.*

***Mission***

*The mission of Rochester STEM Academy is to provide a highly supportive learning environment for minority, immigrant, and other students currently underserved in traditional area high schools and greatly underrepresented in Rochester's STEM (Science, Technology, Engineering, and Mathematics) industries through a challenging program that emphasizes creativity, accountability, ongoing assessments, college-preparation, and high academic achievement.*

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**AGENDA**

- I. Call meeting to order – 5 min
  - Introduction of guests
  - Roll call and request for conflict of interest
  - Review and approval of agenda
  - Review and approval of minutes from August 26, 2015 meeting
  
- II. Review Financials – 30 min - Robert
  - Approve financials from August 2015
  
- III. Director updates – Bryan – 40 min.
  - Enrollment and Recruitment update
  - Academic Progress Report
  - Staffing update
  - School Climate & Culture
  - Operations/Facility/Property updates
  - Special Education

8.0 Directors Report
8.1 JMC Student Enrollment Record
8.1 Academic Report and PSEO Status
8.3 2015-2016 Payroll
8.4 Q Comp; 8.5 Employee Handbook, 8.6 Student/Parent Handbook
8.7 Lease Letter
  
- IV. Other business: 30 min.
  - 1. Approval of Board meeting schedule (11/18; 1/20; 3/16; 5/18; 6/15)
  - 2. Approval of Directory Information • (Parent/Student Name, Address, Phone, Grade Level)
  - 3. Approval of Newspaper of Record • Rochester Post Bulletin
  - 4. Approval of auditor for next FY • HLB Tautges Redpath, Ltd. (Representation Letters signed)
  - 5. Set date of Annual meeting and board elections (3/16/2015) (See terms on Board Contact List)
  - 6. Employee terms of engagement • (See attachment 8.3)
  - 7. Employee and Student/Parent Handbooks • (See attachments 8.5 and 8.6)
  - 8. Board development and recruitment • (See attachment 8.8 Board Contact List)
  - 9. Lease
  - 10. Food Service
  
- V. Next Meeting
- VI. Adjourn